

CASA Fox Cities

Board of Directors Meeting

Tuesday, April 25, 2023

(AbbyBank 1500 N Casaloma Dr., Appleton, WI)

Directors Present: Adam Figurin, Marissa Knuth, Kathy Davis, Amy Swick, McKenzie Clemons (via Zoom), Jason Rottier, Chris Hoffman, Lindsay Kehl, Kathi Drake, Kevin Head

Directors Absent: Derek Fiestadt

Guests: Sharon Schumacher, Jamie Rosin (CPA of KerberRose S.C.)

Staff: Dawn Gohlke

Called to order: 5:04 p.m. Presiding officer, M. Knuth until A. Figurin arrived

Membership note: Amy D'Addario resigned from the BOD in April. The information was shared via email by President Figurin April 24, 2023

Mission Moment: Dawn Gohlke

Motion to accept Consent Agenda (C. Hoffman/J. Rottier, second) passed by unanimous vote.

Treasurer's Report: (K. Head)

There will be a future virtual vote to change accountant

Audit Review Report (provided by Jamie Rosin of Kerber Rose S.C.)

Executive Director Report (D. Gohlke) and **Board of Directors/ED Discussion**

The oral report included Dawn's resignation as Executive Director. Final date of employment TBD.

Update on Pinwheels for Prevention activities including TimberRattlers game

Software system migration update (Optima to CasaManager)

Keith McCray's resignation as an Advocate Coordinator noted

Reminder that the Committees section of the website has donor contact assignments regarding Casablanca.

The full written report will be posted online in board materials.

L. Kehl reported updates on the formation of the newly adopted Peoples Committee

Executive Session (closed):

Motion to Adjourn (M. Knuth/A.Swick, second)

Adjourned ~ 6:44 p.m.

Board Action via email April 29, 2023

Motion to approve the amended Executive Director job description and Executive Director Recruitment Plan. (J.Rottier, M. Knuth, second) passed by majority vote 5/1/23

Respectfully submitted by K. Davis, CASA FC Board Secretary