



Program Director Report to the Board of Directors December 2022

What has happened this last month:

It has only been a couple of weeks since the November report, so not much has changed since then. Coordinators have been working to assign advocates to children moved from the waitlist. The advocates assigned are from our existing advocate pool. Coordinators have also been working with advocates to ensure holiday gifts are secured for the children we serve.

What is happening now:

I'm looking to move children from the waitlist to match up with the new advocates sworn on 12/8. Select children will be assigned to coordinators in this group, utilizing the new advocates. This process includes reading through the files of all the children on the waitlist, pulling out details to be shared in initial case matchings and "soft pitch" offerings to advocates.

What is coming up:

I'll be looking at management of the waitlist, specifically at how to handle cases which are in final stages of permanency. I will also be looking at how we handle cases which may have already closed. We rarely receive notification that a case has closed, so I will be looking at the process involved with obtaining this information. Looking ahead to early 2023, we will be switching databases. Attention will be given to the data transfer, staff training and advocate training.

Respectfully submitted by Whitney Moscinski